



PROFICIENCY TESTING EVALUATION QUESTIONNAIRE

We kindly ask you to complete the first page of the questionnaire, which will allow us to improve our management system as well as our technical competences

How did you find out about our offer of proficiency testing:

- previous cooperation
 Internet
 telephone
 recommendations
 professional meetings or fairs
 mailing
 others

How often do you participate in our proficiency testing:

- once a year
 2-3 times a year
 4 and more times a year
 once every 2 years
 once every 4 years
 less often

How do you evaluate our services?

	GRADE			
	VERY GOOD	GOOD	FAIR	POOR
Customer service and cooperation during the course of proficiency testing				
Order execution timeliness				
Quality of services provided by the Organiser				
Readability of reports				

(please insert X accordingly)

What are your suggestions concerning our activity, e.g., expanding the scope of proficiency testing:

.....

Other remarks and observations, e.g., what is missing in our proficiency testing:

.....

Date of questionnaire completion

The questionnaire is anonymous; however, you may sign it.
Thank you for your time and consideration.

If a poor or fair grade is obtained, a copy of the questionnaire will be forwarded to the person responsible for a given area in order to explain the reasons for low evaluation and undertake possible preventive / corrective actions.

Please send the completed questionnaire by post to:

ul. Hauke Bosaka 3A, 25-214 Kielce (Poland)

via fax: +48 41 365 10 10

or by e-mail to the following address: info@badaniabieglosci.pl

Forwarded to:.....
(date and signature of the person responsible for a given area)

Explanations:

.....
(date and signature of the person responsible for a given area)

Quality Manager accepts the explanations: YES/NO (delete if not applicable - if "NO", please indicate the further action)

.....
(date and signature of the Quality Manager)